

**Great Lakes Coastal Assembly 2022-2024 Action Plan\***  
**January 2022 – December 2024**

Action Items	Major Milestones/Deliverables/Details	Lead	Timeline	Status	Priorities Addressed
<b>Coastal Assembly Led Actions</b>					
<b>Review Action Plan</b>	<ul style="list-style-type: none"> <li>Identify existing actions/leads/timelines</li> <li>Identify potential new actions aligned with priorities along with leads</li> <li>Identify and assess capacity needs (funding/staff resources)</li> </ul> <p>*Action plan can be adjusted if priorities shift, opportunities become available and/or capacity changes.</p>	Co-chairs Coordinator	Annually (Dec/Jan)	Ongoing	<ul style="list-style-type: none"> <li>✓ <b>Collaboration</b></li> <li>✓ Resource</li> <li><input type="checkbox"/> Comm/Learning</li> <li><input type="checkbox"/> Science/Tools</li> <li><input type="checkbox"/> Systems Approach</li> </ul>
<b>Assess Assembly and Workgroup membership and leadership</b>	<ul style="list-style-type: none"> <li>Identify gaps in membership and seek new members to fill gaps</li> <li>Identify work groups needed to address priorities and co-leads</li> <li>Assess Co-Chair positions every year</li> </ul>	Coordinator Co-chairs Work Group Leads	Annually (Dec/Jan)	On-going	<ul style="list-style-type: none"> <li>✓ <b>Collaboration</b></li> <li>✓ Resource</li> <li><input type="checkbox"/> Comm/Learning</li> <li><input type="checkbox"/> Science/Tools</li> <li><input type="checkbox"/> Systems Approach</li> </ul>
<b>Hold annual in-person/virtual meeting or virtual targeted workshops</b>	<ul style="list-style-type: none"> <li>Select date, location (platform), sponsor</li> <li>Arrange facility/lodging/food logistics (in-person)</li> <li>Develop meeting, goals, objectives, agenda and identify speakers</li> <li>Prepare summary and follow-up actions</li> </ul>	Coordinator Co-chairs Sponsor	Annually (Spring)	On-going	<ul style="list-style-type: none"> <li>✓ <b>Collaboration</b></li> <li>✓ Resource</li> <li>✓ <b>Comm/Learning</b></li> <li><input type="checkbox"/> Science/Tools</li> <li><input type="checkbox"/> Systems Approach</li> </ul>
<b>Facilitate GLRI Focus Area 4 State Proposal Requests</b>	<ul style="list-style-type: none"> <li>Share upcoming requests and updates by GLRI FA4 Coastal Systems Team on Assembly calls</li> <li>Coordinate calls with state Assembly members or designated contacts for presentation of proposals</li> </ul>	Coordinator with GLRI FA4 Coastal Systems Team (Kevin)	Annually (timeline TBD)	On-going	<ul style="list-style-type: none"> <li>✓ <b>Collaboration</b></li> <li>✓ Resource</li> <li><input type="checkbox"/> Comm/Learning</li> <li><input type="checkbox"/> Science/Tools</li> <li><input type="checkbox"/> Systems Approach</li> </ul>
<b>Coordinate monthly calls</b>	<ul style="list-style-type: none"> <li>Identify standing date/time that works best for majority of members</li> <li>Develop monthly agenda, notes, actions.</li> </ul>	Coordinator Co-chairs Work Group Leads	Monthly	On-going	<ul style="list-style-type: none"> <li>✓ <b>Collaboration</b></li> <li>✓ Resource</li> <li>✓ Comm/Learning</li> </ul>

	<ul style="list-style-type: none"> <li>• Report on work group progress</li> <li>• Identify topics of interest by members and secure guest speaker</li> <li>• Members present their projects and lessons learned (1-2/call)</li> <li>• Quarterly, explore topics beyond coastal wetlands (4/year)</li> </ul>				<input type="checkbox"/> Science & Tools <input type="checkbox"/> Systems Approach
<b>Report accomplishments</b>	<ul style="list-style-type: none"> <li>• Develop an annual summary of progress and share with members, their leadership, and other key partners/stakeholders</li> <li>• Develop a quarterly update that members are encouraged to share with their leadership</li> </ul>	Coordinator Co-chairs Outreach Work Group	Annually (Dec/Jan)	On-going	<input checked="" type="checkbox"/> <b>Collaboration</b> <input checked="" type="checkbox"/> Resource <input checked="" type="checkbox"/> Comm/Learning <input type="checkbox"/> Science/Tools <input type="checkbox"/> Systems Approach
<b>Promote tools and products that were developed through the Assembly</b>	<ul style="list-style-type: none"> <li>• Great Lakes Coastal Wetland Decision Support Tool</li> <li>• Great Lakes Coastal Wetland Restoration Assessment</li> <li>• Blue Accounting Metrics <ul style="list-style-type: none"> <li>○ Wetland Breeding Bird IEC</li> <li>○ Wetland Breeding Amphibian IEC</li> <li>○ Coastal Wetland Investments</li> <li>○ Flood Mitigation</li> </ul> </li> </ul>	All Members		On-going	<input checked="" type="checkbox"/> Collaboration <input checked="" type="checkbox"/> Resource <input checked="" type="checkbox"/> Comm/Learning <input checked="" type="checkbox"/> <b>Science/Tools</b> <input checked="" type="checkbox"/> Systems Approach
<b>Work Group Led Actions (detailed timelines to be developed by Work Groups)</b>					
<b>Implement Great Lakes Coastal Wetland Framework</b>	<ul style="list-style-type: none"> <li>• Finalized the Framework in September 2021</li> <li>• Secure funding to implement</li> <li>• Form steering team</li> <li>• Begin implementation of Assembly led items</li> <li>• Steering team and technical teams will make progress on all 3 Framework Objectives</li> </ul>	Framework Co-leads	TBD (awaiting FFY22/23 funding)	In-progress	<input checked="" type="checkbox"/> Collaboration <input checked="" type="checkbox"/> <b>Resource</b> <input type="checkbox"/> Comm/Learning <input type="checkbox"/> Science/Tools <input type="checkbox"/> Systems Approach

<b>Host Great Lakes Coastal Symposium</b>	<ul style="list-style-type: none"> <li>Selected Sault Ste. Marie Tribe of Chippewa as meeting host and Sault Ste. Marie, MI as location</li> <li>Secure funding and select date</li> <li>Arrange facility/lodging/food logistics</li> <li>Develop meeting, goals, objectives, agenda and identify speakers</li> </ul>	Coastal Symposium Work Group (Dani Fegan and Nat Miller)	September 2022	In-progress	<ul style="list-style-type: none"> <li>✓ Collaboration</li> <li>✓ Resource</li> <li>✓ <b>Comm/Learning</b></li> <li>✓ Science/Tools</li> <li>✓ Systems Approach</li> </ul>
<b>Establish Great Lakes Coastal Assembly Brand</b>	<ul style="list-style-type: none"> <li>Increase awareness of who we are</li> <li>Develop GLCA logo and external-facing website</li> </ul>	Outreach Work Group (Coordinator)	February 2022	In-progress	<ul style="list-style-type: none"> <li>✓ Collaboration</li> <li>✓ Resource</li> <li>✓ <b>Comm/Learning</b></li> <li>✓ Science/Tools</li> <li>✓ Systems Approach</li> </ul>
<b>Host webinar(s) for topics of interest</b>	<ul style="list-style-type: none"> <li>Determine capacity to hold webinars, is holding 2/year feasible?</li> <li>Identify topics of interest</li> <li>Transition Outreach Work Group to develop goals/objectives of webinar topics of interest and potential speakers</li> <li>Determine dates/logistics for webinars, target audience and invitations</li> <li>Host webinar and follow-up if necessary</li> </ul>	Outreach Work Group (Coordinator lead)	2022	Quarterly	<ul style="list-style-type: none"> <li>✓ Collaboration</li> <li>✓ Resource</li> <li>✓ <b>Comm/Learning</b></li> <li>✓ Science/Tools</li> <li>✓ Systems Approach</li> </ul>
<b>Renew Western Lake Erie to Saginaw Bay LCD</b>	<ul style="list-style-type: none"> <li>Determine capacity and work group leads</li> <li>Develop scope of work</li> <li>Select contractor</li> <li>Form an Assembly work group</li> </ul>	Form Work Group? (Christie and Liz)	April 2022	In-progress	<ul style="list-style-type: none"> <li>✓ Collaboration</li> <li>✓ Resource</li> <li>✓ Comm/ Learning</li> <li>✓ Science/Tools</li> <li>✓ <b>Systems Approach</b></li> </ul>
<b>Form a Great Lakes Islands Conservation Work Group</b>	<ul style="list-style-type: none"> <li>Establish a basic purpose, including specific goals, objectives, actions for implementation and work plan</li> </ul>	Matt Preisser and ?	2022	On-going	<ul style="list-style-type: none"> <li>✓ <b>Collaboration</b></li> <li>✓ Resource</li> <li><input type="checkbox"/> Comm/Learning</li> <li><input type="checkbox"/> Science/Tools</li> <li><input type="checkbox"/> Systems Approach</li> </ul>

\*Action Plan is general workplan for the next two years that is adaptable.

(1/12/2022)